



Forest Gate Community School

4th September 2018
Ref: SS/CW

Forest Lane
Forest Gate
London, E7 9BB
Tel: 020 8534 8666
Fax: 020 8519 8702
email: info@forestgatecst.org

Associate Headteacher: Charlotte Whelan
Executive Headteacher: Simon Elliott

Dear Parent/Carer

Re: First Day Back

The new term for all students will start on Wednesday 5th September 2018.

Year 7 students will start at 8:35am. They should arrive from 8:15am – 8:30am by the front gate on Forest Lane where they will be greeted by the Year 7 team and their form tutors. If parents have any queries they should contact the front office, entrance via Forest Lane.

All other years should arrive in school by 10:15am when school will begin. The playground will be open from 10:00am, students should not arrive before this time. Year 8, 9, 10 and 11 students will be ready for collection from the front entrance of the school (Forest Lane) at 3:30pm and Year 7 students will be dismissed at 3:20pm. Normal school hours will resume on Thursday 6th September, please see below for details:

- Monday to Friday, school will begin at 8:30am
- On Mondays, Wednesdays and Thursdays, school finishes at 3:30pm
- On Tuesdays and Fridays, school finishes at 2:40pm

Please be reminded that students will need to bring in a packed lunch or already have an activated 'Squid' account (please see <http://www.forestgatecst.org/parents/school-meals> for details.)

Students should attend in full and appropriate school uniform. Failure to do so could result in a sanction.

Yours sincerely

Samantha Stevens
Office Manager