



Forest Gate Community School

20th March 2020

Ref: FB/AC

Forest Lane
Forest Gate
London, E7 9BB
Tel: 020 8534 8666
Fax: 020 8519 8702
email: info@forestgatecst.org

Acting Head of School: Thahmina Begum
Executive Headteacher: Simon Elliott

Dear Parent/Carer

During this difficult period, when schools are having to close and we are having to educate our students remotely we do not want to neglect our 'Free School Meal (FSM)' students. We are therefore making arrangements with our catering provider to ensure that food is available for them, should it be required.

We have made the following arrangements:

FSMs will be available to any student who is entitled to receive it, provided they come into the school between 11.45am and 12.45pm.

- Children do not have to be in full school uniform.
- The FSM is likely to be a cold packed lunch.
- Once your child has collected their lunch they will be dismissed and instructed to return home.

If you wish your child to collect their FSM, please let the school know by emailing info@forestgatecst.org so that we can ensure that sufficient food is available for them.

I would like to take the opportunity to wish you and your family all the very best at this difficult time.

Yours sincerely

Ms T Begum
Headteacher