



Forest Gate Community School

4th July 2019
Ref: MB/FA

Forest Lane
Forest Gate
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Head of School: Charlotte Whelan
Executive Headteacher: Simon Elliott

Dear Parent/Carer

Re: Educational Visit: Warner Bros Studio Trip – Wednesday 17th July 2019

I would like to inform you that your child will be attending an educational visit as part of the whole school visits day to enhance their learning and contribute to the curriculum.

The group will be visiting Warner Brothers Studio - The making of Harry Potter and this trip will provide an insight into the production process of one of the most successful film franchises in history.

The date of the visit is Wednesday 17th July 2019. We will be travelling to and from the venue via coach and the arrangements are as follows:

- 7:15 - Students are to arrive at school and line up in the playground
- 7:45 - Staff and students depart by coach from the school
- 10:00 - Begin a tour of the Harry Potter Studios
- 14:30 - The tour will conclude
- 16:00 - Students will return to school

Your child will need to bring a packed lunch for the excursion. If your child has free school meals, lunch will be provided. This is particularly important as there is unlikely to be an opportunity for the students to purchase food at the venue. Once the tour has begun, they will not be able to leave to buy food.

On our return to school, students will be dismissed at 16:00. Please make arrangements with your child for their safe return home. If there is a delay in the return time, we will put the information on our website.

Please can you confirm your approval for your child to attend Warner Bros Studio by visiting following link <https://forms.gle/UxwVXiWGPIuomtGJ7> and completing the consent form by **9am on Tuesday 16th July 2019**.

Yours sincerely

Michelle Smiley
Assistant Headteacher