



Forest Gate Community School

16th November 2017
Ref: SR/MB

Forest Lane
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Associate Headteacher: Charlotte Whelan
Executive Headteacher: Simon Elliott

Dear Parent/Carer

Year 10 BOSS Day - Friday 1st December 2017

On Friday 1st December, all year 10 students will be taking part in BOSS day. BOSS Day is a half day drama workshop that aims to increase our students' understanding of the world of work. Whilst our Year 10 students are busy working on their GCSE examinations, we cannot forget the importance of effective preparation for work experience and future careers.

The drama performances focus on key aspects such as CV writing and making a good first impression. This is sure to be an engaging, entertaining and informative morning that will encourage our students to think about the necessary skills, knowledge and attitudes for a successful future career.

Students can wear smart business attire for the day or their school uniform. We ask that students dress in a professional manner. The following items are **not** acceptable:

- Heels
- Trainers
- Revealing or ripped items
- Denim

Students who are dressed inappropriately will require their parents to bring their uniform to school.

Normal lessons will run during periods 4, 5 and 6. Therefore, students must come prepared for those lessons.

If you have any questions please feel free to contact me.

Yours sincerely

Shuabur Rahman
Assistant Headteacher