

FGCS SAFEGUARDING PROCEDURES

You have cause to believe a child is at risk of harm, neglect or abuse or something that makes you feel uneasy for their well-being



Tell Francis Bray as the Designated Safeguarding Lead (DSL) (or the other Deputy DSLs in his absence). Do not discuss the situation with anyone else



Francis Bray as the DSL (or the other Deputy DSLs in his absence) assesses the next steps



Monitoring

Francis Bray as the DSL (or the other Deputy DSLs in his absence) decides who else information should be shared with



Further Action Required

Francis Bray as the DSL (or other Deputy DSLs in his absence) is required to take appropriate action by reporting to the relevant outside agency



Other professionals such as the Family Support Worker, Heads of Learning or Student Services Manager are alerted on a 'need to know' basis

What if someone discloses to you?

- Do **not** make a promise of confidentiality
- Your role is a listening role. Do not interrupt the child if they are freely disclosing events
- Any questions that may be needed to clarify matters should be framed in an open manner and not lead the child in any way
- Please fill in the 'CP Logging a Concern' form as soon as possible (not longer than 24 hours) and pass to Francis Bray, the Designated Safeguarding Lead (or other Deputy Designated Leads in his absence)
- Once you have handed in the 'CP Logging a Concern' form, your responsibility ends
- Do not discuss the disclosure with anyone



Francis Bray
Designated Safeguarding
Lead (DSL)



Thahmina Begum
Deputy DSL



Patrick Collins
Deputy DSL



Cynthia Quarshie
Deputy DSL



Sahdia Fayyaz
Deputy DSL



Thomas Leather
Deputy DSL